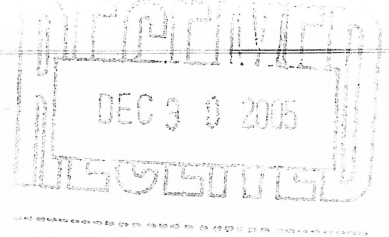


TRANSPORT BOARD

MEMORANDUM



TO: Personnel Officer
FROM: Quality Assurance Manager
DATE: December 30, 2005
SUBJECT: Lisa Marshall - Inappropriate Behavior

I have spoken to Ms. Lisa Marshall on several occasions concerning her behaviour in the office. I must say that Ms. Marshall is very abusive and disrespectful to members of staff and also others who do business on a daily basis with the Quality Assurance Department - UCAL personnel to be precise.

On Thursday, December 29, 2005, I sat in my office and overheard Ms. Marshall speaking on the telephone in the most uncivilized manner in the presence of Ms. Shernell Kellman. I got up from my office and came outside into the office where Ms. Marshall was, and asked her to desist from using such abusive language on the Transport Board's telephone, when she allowed me to know that she was speaking to her grandmother. I told her that the language was too colourful for the office. At this point she became louder and more aggressive.

I will be grateful, if you can have this matter addressed and seek to have Ms. Lisa Marshall conduct herself in a more appropriate manner when speaking on the telephone or to any member of staff or UCAL personnel.


Sylvan Codrington

SC/

cc: General Manager

05-12-30
H.O. Husband
PI manifest and
take appropriate action
